

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



September 21, 1993

ALL COUNTY LETTER NO. 93-71

TO: ALL COUNTY WELFARE DIRECTORS
ALL GAIN COORDINATORS

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement
- ☐ Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: FSA 103 SURVEYS

The California Department of Social Services requested approval from the Federal Administration for Children and Families (ACF) to continue use of the special surveys to be used in calculating the FSA 103 denominator (mandatory participants) data since there were problems completing the CA 237 GAIN. The ACF granted approval to continue the FSA 103 May/September surveys for FFY 92-93. However, in their approval letter, CDSS was informed that in the future either the CA 237 GAIN data or a monthly FSA 103 survey must be used for the denominator. No other options are currently available.

CDSS has periodically been advised by the counties that there are difficulties in consistently coordinating the identification and screening of mandatory individuals between the AFDC Program and the GAIN/JOBS Program for the CA 237 GAIN report. The main problems appear to be that the initial identification/screening of individuals is done by the AFDC Program and is broader than that which is done by the GAIN/JOBS Program. Further screening by GAIN/JOBS results in additional individuals found to be non-mandatory. Also due to funding limits, not all individuals referred to GAIN/JOBS receive timely assessment processing, thereby preventing early and appropriate identification of non-mandatory individuals for a variety of reasons.

Therefore, effective October 1, 1993 the CA 237 GAIN report will no longer be required. In order to collect the data on mandatory individuals, a monthly FSA 103 survey will be conducted.

The two special FSA 103 surveys for May and September 1993 will be used for FFY 1993, however, beginning with October 1993, the FSA 103 will become a monthly survey. The sample size will be approximately 250 individuals statewide each month. However, the basic process should remain the same. Instructions will be sent as soon as approval and further information is received from the ACF.

All County Welfare Directors
All Gain Coordinators
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As one of the first steps in the survey process, the counties will need to submit the name of the person to act as survey liaison. The information contained on the enclosed form should be telephoned, faxed or mailed to CDSS by September 17, 1993.


California Department of Social Services
Statistical Services Bureau
744 P Street, M.S. 12-84

Attention: DeAnna Setzer
Survey Section

Telephone: (916) 653-4390
Fax: (916) 653-4880

Any questions you may have regarding this letter or the FSA 103 survey process may be directed to DeAnna Setzer of the Statistical Services Bureau at (916) 654-4390.

Thank you for your cooperation.


JARVIO A. GREVIOUS
Deputy Director
Administration Division

Enclosure: Liaison Form

c: CWDA

**FSA 103
MONTHLY SURVEY**

COUNTY LIAISON INFORMATION

COUNTY: _____

LIAISON NAME: _____

TITLE: _____

MAILING ADDRESS: _____

PHONE NUMBER: (____) _____

PLEASE RETURN BY SEPTEMBER 17, 1993 TO:

Department of Social Services
Statistical Services Bureau
744 P Street, M.S. 12-84
Sacramento, CA 95814

ATTENTION: DeANNA SETZER

PHONE: (916) 653-4390

FAX: (916) 653-4880